

CHAPTER 6
BOARD OF TRUSTEES

SECTION:

- 1-6-1: Election; Functions
- 1-6-2: Oath; Salary
- 1-6-3: Meetings/Legal Holidays
- 1-6-4: Special Meetings
- 1-6-5: President
- 1-6-6: Rules; Order of Business

1-6-1: ELECTION; FUNCTIONS: The Board of Trustees, consisting of six (6) members, shall be elected to office for a four (4) year term as is provided by Statute. This Board shall be the legislative department of the Village Government, and shall perform such duties and have such powers as may be delegated to it by Statute. (M.C. 1949; Sec. 6)

1-6-2: OATH; SALARY: The members of the Board of Trustees shall take the oath of office prescribed by Statute, and shall receive such compensation as may be from time to time provided by ordinance. (M.C. 1949; Sec. 7)

1-6-3: MEETINGS: The regular meetings of the Board of Trustees shall be held on the first and third Monday of each month at seven (7) o'clock P.M. and no notice of such regular meeting shall be required. (Ord. 458; 3/3/86)

The meeting place of the said Board shall be at the Municipal Building, unless otherwise ordered by the Board. Provided that if such meeting date should fall on a legal holiday the meeting shall be held on the following Monday. (Ord.234; 12/1/63)

Legal Holidays shall be only those named as follows: New Year's Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Veteran's Day Thanksgiving and Christmas.

1-6-4: SPECIAL MEETINGS: Special meetings may be called by the President of the Village or any three (3) Trustees upon at least twenty-four (24) hours notice to all members and the President; provided that if all of the Trustees are present at a special meeting no notice of the meeting shall be necessary and such notice shall be deemed waived. (M.C. 1949; Sec. 9)

1-6-5: PRESIDENT: The Village President shall be the presiding officer of all regular and special meetings of the Board of Trustees and all times when the Board meets as a committee of the whole. (M.C. 1949; Sec. 10)

1-6-6: RULES; ORDER OF BUSINESS:

(A) Order of Business: The order of business of the Board of Trustees shall be as follows:

1. Roll Call.
2. Minutes of the preceding meeting. Treasurer's report.

3. Communications.
 4. Reports of officers.
 5. Reports of committees.
 6. Other business.
- (M.C. 1949; Sec. 11)

- (B) Rescinded Action: No vote or action of the Board of Trustees shall be rescinded at any special meeting unless there be present at such meeting as many members of the Board of Trustees as were present at the meeting when such vote or action was taken, as provided by Statute. (M.C. 1949; Sec. 12)
- (C) Resolutions: Any resolution submitted to the Board of Trustees shall be reduced to writing before voted upon on request of any two (2) members of the Board. (M.C. 1949; Sec. 13)
- (D) Addressing Meetings: No person other than the President or a member of the Board shall address that body at any regular or special meeting except upon the consent of a majority of the members present. (M.C. 1949; Sec. 14)
- (E) Suspension of Rules: The rules of order, other than those prescribed by Statute, may be suspended at any time by the consent of a majority of the members present at any meeting. (M.C. 1949; Sec. 15)
- (F) Robert's Rules of Order: Robert's Rules of Order shall govern the deliberations of the Board of Trustees except when in conflict with any of the foregoing rules. (M.C. 1949; Sec. 16)
- (G) Quorum: A majority of the corporate authorities shall constitute a quorum to do business, but no ordinance shall be passed except upon a favorable vote of a majority of the elected members as is provided by Statute. (M.C. 1949; Sec. 17)
- (H) Committees: The following shall be the standing committees of the Board of Trustees:

Park and Recreation
Water and Sewer
Streets and Alleys
Police
Finance and Audit
Building, Grounds and Dikes
Ordinance
Sanitary and Humane

Special committees shall be created from time to time as directed by the Board of Trustees.

All standing and special committees shall consist of three (3) members, including the Chairman, unless the Board shall direct otherwise. All committees shall be appointed by the Village Board. (M.C. 1949, Sec. 18)

- (I) Disturbing Meetings: It shall be unlawful for any person to disturb any meeting of the Board of Trustees or of any committee thereof; any person violating the provisions of this subsection shall be

fined not less than ten dollars (\$10.00) nor more than fifty (\$50.00) for each offense. (M.C. 1949, Sec. 19, amd. Ord. 338, 1-3-77)