

Village Hall
221 First Street
Andalusia, Il. 61232

**MINUTES OF A REGULAR MEETING OF THE PRESIDENT AND
THE BOARD OF TRUSTEES FOR THE VILLAGE OF ANDALUSIA
ROCK ISLAND COUNTY, ILLINOIS**

November 17, 2025

CALL TO ORDER

The Board of Trustees met in a public meeting on Monday November 17, 2025 at the Village Hall. The meeting was called to order by President Pittard at 7:00 pm. He led the pledge to the flag.

ROLL CALL

Present: President Pittard, Trustee Finley, Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Lueker

Absent: None

TRUSTEE MELODY MADE A MOTION TO ACCEPT THE MINUTES FROM THE NOVEMBER 3, 2025 BOARD MEETING. SECONDED BY TRUSTEE KENSINGER. VOICE VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker

NAY: NONE

MOTION CARRIED: 6 – 0

TRUSTEE KENSINGER MADE A MOTION TO APPROVE THE BILLS FOR NOVEMBER 17, 2025 IN THE AMOUNT OF \$161,196.27. SECONDED BY TRUSTEE MELODY. VOICE VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker

NAY: NONE

MOTION CARRIED: 6 – 0

GENERAL FUND	\$	144,164.02
GARBAGE FUND	\$	8,650.20
POLICE DEPT FUND	\$	7,564.72
COMMUNITY CENTER PARK FUND	\$	190.29
VILLAGE PARK FUND	\$	157.04
TIF DIST 01/1 ST ST & 6 TH AVE	\$	235.00
TIF DIST 02/LIBERTY PARK	\$	235.00

Treasurer Powell presented the Treasurer Report for October 2025. She informed the Board that 3 CDs are coming due next month.

TRUSTEE KENSINGER MADE A MOTION TO APPROVE THE TREASURER REPORT FOR OCTOBER 2025. SECONDED BY TRUSTEE FINLEY. ROLL CALL VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker

NAY: NONE

MOTION CARRIED: 6 – 0

COMMITTEE REPORTS

Streets & Alleys: Nothing to report.

Finance & Audit: Trustee Kensinger presented Ordinance No. 2025-10-11 an Ordinance Providing for the Tax Levy for the Current Fiscal Year ending April 30, 2026 for the 2nd reading.

TRUSTEE KENSINGER MADE A MOTION TO ACCEPT ORDINANCE NO. 2025-10-11 AN ORDINANCE PROVIDING FOR THE TAX LEVY FOR THE CURRENT FISCAL YEAR ENDING APRIL 30, 2026 FOR THE 2nd READING. SECONDED BY TRUSTEE MELODY. VOICE VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker.

NAY: NONE

MOTION CARRIED: 6 - 0

Buildings & Grounds: Trustee Yakovich reported that there is not much going on. He did report that the Christmas lights look good.

Harbor: Nothing to report.

Parks & Recreation: Trustee Lueker reported that our Annual Christmas Party is December 6th from 5 pm – 7 pm.

Police: Justin Parchert mentioned, again, that we need to keep our dedicated officer in the Village. They are being paid too much to be seen parked at the slew.

REPORTS OF OFFICERS:

Village Clerk: Clerk Hoffman clarified the two Ordinance on the agenda for approval.

We have gotten a lot of pressure from the State and our Auditors to pass a payroll schedule Ordinance. Clerk Hoffman assured the State that one will be passed before the end of our fiscal year April 30, 2026.

The second Ordinance pertains to the 1% grocery tax, that will replace the 1% grocery tax that the State is doing away with. It is an amendment that was requested by the State.

Clerk Hoffman reported that we have gotten a donation request from “Shop with a Sheriff” program. The Trustees agreed to give them \$100.00.

Clerk Hoffman also reminded everyone about our Christmas Party on December 6, 2025. She reported that Hy-Vee donated about 110 packets of hot chocolate and several bags of mini marshmallows for our party. Also, we still need 4 volunteers to help give out stickers.

Public Works Director: Justin Parchert reported that the contractors and the fire department have a meeting every Monday during the building of the new fire department building. He said that, in his opinion, the contractor has gone above and beyond during the whole project. He said that it is close to being done. They’re hoping to move in by the 1st of the year.

Justin went to an auction this afternoon. He spent \$387.00 on some odds and ends that the Village could use.

Justin asked the Trustees for permission to attend Tag Attebery’s auction. The Trustees agreed.

Justin reported that the Fancy Creek Project is essentially finished. He has not signed off on the work yet. There were some areas that Justin wanted addressed before calling it done. Brandt Construction did provide us with 2 guarantees for 10-years each. The guarantees pertain to the “trouble” areas that Justin pointed out. The guarantees will be given to our Attorney for review before we accept it.

Trustee Yakovich asked if we came out even with the overage in time verses the extra work Brandt did. Justin said that everything hasn’t been tallied for final payment, but as it looks now, the answer is yes.

Mayor: Mayor Pittard presented Pay Est #8 for the Fancy Creek Road Rehab Project Phase 3. The Pay Estimate is due to Brandt Construction in the amount of \$101,456.68.

TRUSTEE MELODY MADE A MOTION TO ACCEPT PAY ESTIMATE NO 8 FOR THE FANCY CREEK ROAD REHAB PROJECT PHASE 3 IN THE AMOUNT OF \$101,456.68. SECONDED BY TRUSTEE FINLEY. VOICE VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker

NAY: NONE

MOTION CARRIED: 6 – 0

Mayor Pittard reported that the Fire Department just went through an insurance audit. They got better numbers than the last 10 years. The homeowner insurance rates should go down due to this. He congratulated the Fire District.

TRUSTEE MELODY MADE A MOTION TO APPROVE ORDINANCE NO. 2025-11-15 AN ORDINANCE AMENDING THE 1% MUNICIPAL GROCERY TAX ORDINANCE. SECONDED BY TRUSTEE LUEKER. VOICE VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker

NAY: NONE

MOTION CARRIED: 6 – 0

TRUSTEE KENSINGER MADE A MOTION TO APPROVE RESOLUTION NO. 2025-11-14 A RESOLUTION ESTABLISHING A WAGE AND SALARY SCHEDULE FOR THE VILLAGE OF ANDALUSIA. SECONDED BY TRUSTEE MELODY. VOICE VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker

NAY: NONE

MOTION CARRIED: 6 – 0

Citizen Comments: Bill Campbell asked if everyone's garbage was picked up today.

TRUSTEE MELODY MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:25 PM TO DISCUSS A POSSIBLE REAL ESTATE PURCHASE AND TO DISCUSS PERSONNEL MATTERS. SECONDED BY TRUSTEE FINLEY. VOICE VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker

NAY: NONE

MOTION CARRIED: 6 – 0

TRUSTEE FINLEY MADE A MOTION TO GO BACK INTO REGULAR SESSION AT 7:45 PM. SECONDED BY TRUSTEE MELODY. VOICE VOTE.

AYE: Trustee Kelly, Trustee Melody, Trustee Yakovich, Trustee Kensinger, Trustee Finley, Trustee Lueker

NAY: NONE

MOTION CARRIED: 6 – 0

The Trustees agreed to put in a bid in for the old Fire Department building. The hope is to move the Village Hall over there, if we do purchase the building. If this happens, then the old Village Hall building will be sold.

The Trustees all agreed to give the employees a Christmas bonus. Part-time \$50.00 and Full-time \$100.00.

TRUSTEE KENSINGER MADE A MOTION, SECONDED BY TRUSTEE LUEKER TO ADJOURN THE MEETING AT 7:46 PM.

Minutes written by:

Shelly Hoffman, Village Clerk